

Ref. No.: Exam/2025-26/004

Date: November 04th, 2025

NOTICE

End Semester (Odd Semester) Examination December - 2025

This is to inform all the students of Vikrant University that the End Semester (Odd Semester – Batch 2025-2026 (1st Semester)) Examinations will commence from **December 19th, 2025**. The examination forms will be available at the University website “<https://erp.vikrantuniversity.ac.in>” from **November 05th, 2025**.

The students are hereby informed to login into their portal and select “Apply Regular” option from the Examination menu. Then click on “Apply” button. **Examination Form filling process is being shared separately.**

The student will then download the examination form from the given URL after logging into their portal. The duly filled and signed examination application form must be submitted by the student to the Head of the Department of their respective Institution.

The students are also hereby informed to comply with following dates for filling up End Semester Examination Application Form.

Particulars	Important Dates
Clearing semester/yearly dues if any	As per the previous Fee Notice
Last Date of Submission of the Examination Application Form along with Examination fee of Rs. 1950/-.	November 15 th , 2025
Last Date of Submission of the Examination Application Form with Late Fee of Rs. 200/-.	November 21 st , 2025
Last Date of Submission of the Examination Application Form with Late Fee of Rs. 1000/-.	November 27 th , 2025
Last Date of Submission of the Examination Application Form with Late Fee of Rs. 5000/-.	December 03 rd , 2025

Note: You may deposit the dues fee to the Accounts Department at the Vikrant University Campus/City office or by online transfer through the payment link provided below:

Payment Link: <https://payment.vikrantuniversity.ac.in/>


Controller of Examinations
Vikrant University, Gwalior (MP)

Copy to:

- Honourable Chancellor Sir; for his kind information
- Honourable Pro Chancellor Sir; for his kind information
- Vice Chancellor Sir; for his kind information
- Registrar Ma'am; for her kind information
- Deputy Registrar; for his kind information
- Director/Dean/Heads of Institutions/Departments
- Examination Cell (Campus)
- Accounts Department
- City Office
- Notice Board
- Office File



CITY OFFICE: Vikrant Group, Plot No. - 2850,
Airport Road, Gwalior - 474005 (M.P.)



CAMPUS: Ratwaj,
Chitora Road, Gwalior (M.P.)



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info@vikrantuniversity.ac.in



TOLL FREE: 1800-270-5155



PROCESS FOR FILLING EXAMINATION FORM

1. Student have to open University ERP URL <https://erp.vikrantuniversity.ac.in>.
2. Click on Examination Menu, then select the “Regular Apply” option.
3. It is Mandatory to fill the ABC/APAAR ID and Name as per ABC/APAAR ID by the student in the space provided. If you have already submitted in the previous examination, you have to ensure and check the filled APAAR ID is correct. If APAAR ID found incorrect, then you have to correct the APAAR ID.
4. After completing the Step 3, student is now eligible to apply for the Examination form.
5. Student is requested to clear his/her dues and submit the examination fee to the Accounts Department at University campus or City Office.
6. Student can also pay the fees using Payment Link: <https://payment.vikrantuniversity.ac.in>.
7. Thereafter the Head of the Department, Library, Accounts Department and Scholarship Department are required to forward the Examination form of the student as per respective department’s clearance.
8. If the student needs temporary registration, then he/she is required to contact the Head of the Department of the respective institution.
9. Thereafter the student can download and print the examination form and check the details printed. Student is required to sign the form and submit the examination form in hard copy to the Head of the Department of the respective institution.
10. The Head of the Department has to sign the examination forms and submit them to the Examination Cell (Room No. 308) at the University campus along with the list of students.
11. After receiving the examination forms the examination office will permit the student to download the admit card.
12. The student can download & print the admit card and appear for examinations.

NOTE: If the student is not able to download the examination form or admit card, it is directed that he/she checks the notification in the “Regular Apply” option or “Regular Admit Card” option in the Examination Menu and contact the respective department as per the notification.

Controller of Examinations

