



Vikrant University, Gwalior Constitution of Doctoral Research Committee (DRC)

The Degree of Doctor of Philosophy (Ph.D.) as per the conformity of University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degrees Regulations, 2022 notification dated 7th November, 2022) shall be awarded by the University to a registered student on his/her successful completion of the prescribed programme of research offered in different subjects/disciplines existing in the Faculties/ Schools. Research studies leading to the award of the Doctor of Philosophy (Ph. D.) degree shall be organised and managed by the following bodies in accordance with their respective roles as specified here under. The Ph.D. programme will be run in accordance with the norms led by the UGC (Amended time to time), and will run in regular mode only.

(a) **Academic Council:**

The Ph.D. Degree Programme of the University shall be offered in accordance with the Research Policy adopted by the Academic Council subject to the provision of the Act and the Statutes of Vikrant University, Gwalior.

(b) **Research Board: (Doctoral Research Committee (DRC))**

There shall be a Research Board which is subject to the overall guidance and supervision of the Academic Council and shall be responsible for the planning, management, organization and monitoring of the Ph.D. Degree programme.

The Research Board shall perform the following functions:

- I. Management and Administration of the research policy and programme of the University.
- II. Formulation of guidelines for registration, supervision, programme evaluation and award of Ph.D. degree, including appointment of supervisors and examiners, award of scholarships/fellowships and approval of research topics.
- III. Monitoring of level of research as deemed fit for such evaluation.
- IV. Determination of the criteria for review of the research areas/themes/topics



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- relevant to the concerned subjects.
- V. Recommend a person for award of Ph. D. degree on the basis of his/her outstanding published research work.
- VI. Advise on research priorities and allocation of resources for research.
- VII. Preparation of the consolidated reports on research in the University and any other work related to research development and coordination.

Composition of the Research Board:

The Research Board shall consist of the following:

Vice-Chancellor	Chairperson
All the Professors*	Member
Representative of Academic Council (To be nominated by the Vice-Chancellor)	Member
Directors of Schools	Member
Research Supervisor	Member
Director (Research)	Member Secretary

Note:

- (i) *In case there is no Professor in the subject/discipline, the Vice-Chancellor may nominate the Professor(s) of the concerned subject/discipline from other universities.
- (ii) Director (Research) shall act as Secretary of the Research Board.
- (iii) The term of office of the nominated members shall be of two years from the date of nomination. A member can be re-nominated for another term. One-third of the total membership shall form the quorum for the meeting.



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Research Advisory Committee and its Functions

There shall be a Research Advisory Committee (RAC) for every Scholar admitted from the Academic Session 2023 -24. The constitution of RAC with a minimum of four members including one external expert (and not exceeding six members), shall be as follows:

- (a) HOD or his/her Nominee - Chairperson
- (b) Faculty expert (s) (At least one) in the relevant area, from same or other department - member (s)
- (c) External Subject Expert in the relevant area -member
- (d) Co-Supervisor (if any) of the Scholar -member
- (e) Supervisor of the Scholar -member , convener

1. The Supervisor being the convener, will initiate the formation of RAC and the members of the RAC shall be proposed by the Supervisor for consideration and recommendation of the DRC of the concerned Department for approval from the Competent Authority.

RAC must have at least one Professor. The presence of External subject experts during the progress presentation is optional, however, their presence is mandatory during the research plan and pre-submission presentations of the candidate. The convener (Supervisor/Co-Supervisor) of the RAC shall ensure that at least one meeting of the RAC shall be conducted Every six months.

This Committee shall have the following responsibilities:

- A. To guide the Research Scholar to develop the study design and methodology of research and identify the Directed courses that she may have to do apart from the Compulsory courses.
- B. To review the research proposal and finalize the topic of research. The finalize synopsis shall be forwarded for approval and records of the DRC.
- C. To periodically review and assist in the progress of the research work of the Research Scholar. The assessment/recommendation of the RAC shall be submitted to the concerned DRC for approval and records .
- D. To consider any other appropriate matter (maternity leave, semester break, leave on



medical grounds etc.) related to the corresponding Research Scholar.

The academic research progress of each Research Scholar shall be monitored by the concerned RAC once in six months, based on the written progress report and oral presentation by the Research Scholar. The progress reports of all Research Scholars shall be placed before the DRC, duly forwarded by their Supervisors after the meeting of the RAC, with the RAC's comments on whether the progress of the Research Scholar was good/satisfactory/poor. The DRC, after having considered the progress report and the comments of the RAC, shall recommend one of the following:

- (i) Continuation of registration.
- (ii) In case the progress of the Research Scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest for continuation of registration with a written warning to the Research Scholar, which may include the steps necessary to improve her performance, identified in consultation with the Supervisor(s).
- (iii) Termination of registration: If the Research Scholar fails to implement these corrective measures, the RAC may recommend to the concerned DRC with specific reasons for the cancellation of the registration of the Research Scholar.



